



State of New Jersey

DEPARTMENT OF HEALTH AND SENIOR SERVICES

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www.nj.gov/health

RICHARD J. CODEY
Acting Governor

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Commissioner

TO: Interested Parties

FROM: Alise F. Davis, Executive Administrator
Office of Boards & Council

DATE: August 3, 2005

SUBJECT: Public Health Council (PHC) Mailing List

The Department of Health and Senior Services, Office of Boards and Council (B&C), is updating the mailing list for the Public Health Council (PHC). In order to improve efficiencies and provide timely notification, beginning in September 2005, two delivery options will be available to receive PHC meeting materials.

OPTION 1: E-mail

Notice of Meeting, Business Agenda, Notices of Rule Proposal or Rule Adoption, and list of items distributed to PHC members will be posted to the web site located at <http://www.state.nj.us/health/commiss/obc.htm>. Subscribers choosing this delivery option will receive an e-mail announcement when materials are posted. This option will allow individuals to print materials directly from the B&C web page. Links to the materials will be included with the electronic message. The message will be distributed at about the same time as mailed materials.

OPTION 2: Regular Mail

Notice of Meeting, Business Agenda, Notices of Rule Proposal or Rule Adoption, and list of items distributed to PHC members will be mailed approximately one week before the regularly scheduled meeting. If you receive hard copies (notice, agenda, etc.) a charge will be determined using the statutory duplicating fees.

OPTION 3: REMOVE FROM MAILING LIST

Please remove my name/organization from the mailing list.

Please make your selection choosing Options 1,2 or 3 and return the attached sheet to update the B&C mailing list. If you have any questions, please contact alise.davis@doh.state.nj.us.

Please complete the below form and return to the following address:

NJ Department of Health and Senior Services
Office of Boards and Council
South Warren and Market Streets
PO Box 360 – Room 801
Trenton, New Jersey 08625-0360
Attention: Alise F. Davis

Please check the appropriate box below to have your materials distributed.

- ☐ Electronic copies
- ☐ Hard copies (please select one)
 - ☐ Agenda and Location Notice Only
 - ☐ Agenda, Location Notice, and Materials
- ☐ Remove my name/organization from mailing list

NAME: _____

TITLE: _____

ORGANIZATION: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

E-MAIL ADDRESS: _____